

Grenfell Tower Memorial Commission (GTMC) Meeting
18 April 2024

Attendees

Memorial Commission

Thelma Stober
Lord Paul Boateng (Chair)

Community Representatives

(Bereaved representatives)	(Survivor representatives)	(Lancaster West representatives)
Hanan Wahabi	Mohammed Rasoul	Susan Al Safadi
Adel Chaoui		
Abraham Abebe		
Sandra Ruiz		
Hassan Hassan		

Apologies:

Nabil Choucair
Andrea Newton
Hanan Cherbika

Secretariat

Grenfell Tower Memorial Commission Secretariat: 5 individuals

Other

Stephanie Edwards, Independent Design Adviser
Peter Neal, Independent Landscape Design Adviser
Camilla Sheldon, Director: Grenfell Community and Memorial
Cheryl de Freitas, Deputy Director: Grenfell Engagement, Family Contact and Policy

Meeting purpose

The fifty-sixth meeting of the Memorial Commission, an update from the Department for Levelling Up Housing and Communities on funding and ownership

Opening

- A one-minute silence was held at the start of the meeting.
- Lord Paul Boateng opened the meeting, welcoming all in attendance.
- It was confirmed that the meeting was quorate.
- No conflicts of interests were declared.
- The Secretariat presented the minutes from the February meeting for approval, along with an update on the risk register and action log.

Agenda item 1: Discussion ahead of DLUHC update

- The co-chairs updated the Commission on recent meetings with the Department for Levelling Up, Housing and Communities, particularly around issues of funding, project management, ownership, and maintenance.
- The co-chairs noted frustration around the delays to the launch of the design team selection process, as well as the appointment of the team on which this is contingent.

Agenda item 2: DLUHC update

- Camilla Sheldon introduced herself to the Commission, explaining her role and responsibilities as Director for Grenfell Community and Memorial, and with Cheryl de Freitas, gave an update on DLUHC's progress, including on the procurement process.
- Camilla and Cheryl reaffirmed that the department is committed to progressing the procurement and design team selection process.

ACTION: Camilla to update the co-chairs on progress on project management and the design team selection process,

Agenda item 4: Secretariat update

- Secretariat updated the Commission on suggested plans for a film for the upcoming seventh anniversary.

AOB:

- Secretariat highlighted that the Secretary of State will be attending the next GTMC meeting in May.

You can contact the Memorial Commission directly using the details below:

Phone: 0303 444 4831

Email: GTMCSecretariat@levellingup.gov.uk

Website: www.grenfelltowermemorial.co.uk/via [contact](#) buttons in the 'About us' section.

Next meeting: Thursday 16th May.